

Housing and City Development Scrutiny Committee Action and Recommendation Tracker 2023/24

Meeting	A/R	Action / Recommendation	Progress / Notes	Status
18 September 2023 Item 6/6	R	To recommend that the Portfolio Holder for Skills, Growth, Economic Development and Property gives consideration to how all councillors can be involved in the development of the Economic Development Plan.	09/02/224: public consultation started	Complete
16 October 2023 Item 4/13	A	To request further information on: <ul style="list-style-type: none"> a) the number of individuals and families presenting to Housing Solutions as being at risk of homelessness due to being served a Section 21 eviction notice in relation to their private rented accommodation; b) the current levels of empty social housing and how quickly these void properties are re-tenanted; c) the level of referrals made to Adult Social Care where additional service requirements need to be met to help people previously sleeping rough to stay in accommodation (such as Supported Living arrangements); and d) the recent levels and trends of enforcement action undertaken by the Police and Community Protection in relation to rough sleepers. 	05/12/23: response provided and forwarded to members	Complete

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	A	<p>To request written updates on:</p> <ul style="list-style-type: none"> a) the implementation of the proposed transformation work within Housing Solutions for April 2024; b) the outcomes of this transformation work; and c) the progress made towards achieving the ending of the need to use one-off night-time accommodation by 2026-27. 	Added to 2024/25 work programme	To be scheduled
	R	<p>To recommend that all possible steps are taken to engage with both the Home Office and the Probation Service to seek to receive viable advance notice of upcoming evictions and releases, so that support can be provided in an effective and timely way, and the Portfolio Holder for Housing gives consideration to how the Council and its partners could engage with these Government departments at a national level in relation to the impact of their current eviction/release processes on the ability of Local Authorities to discharge their statutory duties for the prevention and relief of homelessness in an effective way.</p>	26/02/24: response provided and forwarded to members	Complete
	R	<p>To recommend that partnership work is progressed with other local Councils both on where temporary accommodation can be provided effectively and in supporting refugees/asylum seekers to present for housing support within the right local authority area, and consideration is given to what partnership working opportunities in relation to addressing</p>	26/02/24: response provided and forwarded to members	Complete

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		homelessness and rough sleeping might arise as a result of the establishment of the proposed East Midlands Combined County Authority.		
	R	To recommend that appropriate steps are taken to ensure an effective communications campaign at the community level so that people at risk of homelessness are aware of the Housing Solutions support offer, and winter sit-up services for rough sleepers are as known about and as welcoming as possible.	26/02/24: response provided and forwarded to members	Complete
	R	To recommend that all appropriate steps are taken with partners to ensure the safety of rough sleepers, prioritise support effectively, provide appropriate refuges and combat exploitation.	26/02/24: response provided and forwarded to members	Complete
18 December 2023 Item 6/20	A	To request that further information is provided on the recruitment required to ensure that the Asset Rationalisation programme as planned is sufficiently resourced to be deliverable.	22/02/24: response brought to Committee meeting	Complete
	A	To request that all councillors are added to the distribution list of alerts for property assets being advertised for disposal.	22/02/24: response brought to Committee meeting	Complete
	R	To recommend that the formal framework for considering the balance of community benefit, wider service impact and best value when assessing the potential disposal of a property asset is completed	19/01/24: response provided and forwarded to members	Complete

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		as soon as possible, to inform and support effective decision-making.		
	R	To recommend that clear management plans and effective risk assessments are in place for all void property assets, to reduce the costs incurred during the disposal process as much as possible.	19/01/24: response provided and forwarded to members	Complete
	R	To recommend that a clear, strategic vision for the development opportunities of surplus property assets is set out so that developers can be engaged with proactively to achieve the best possible returns, taking advantage of support from the Council's Regeneration team where appropriate.	19/01/24: response provided and forwarded to members	Complete
18 December 2023 Item 7/21	A	To request that an overview is provided on the progress and outcomes of the housing retrofit activity carried out in Nottingham to date.	Added to 2024/25 work programme	To be scheduled
	R	To recommend that the Council's Housing Strategy sets out a clear definition of what represents affordable housing for Nottingham communities, and that this is embedded within the wider strategic planning for the delivery of genuinely affordable homes.	21/02/24: response provided and forwarded to members	Complete
	R	To recommend that a clear strategic plan is established for the delivery of Nottingham's future new housing and housing retrofit needs, to ensure that the Council is in a strong position to take	21/02/24: response provided and forwarded to members	Complete

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		advantage of funding made available through the East Midlands Combined County Authority as the opportunity arises.		
	R	To recommend that the Selective Licensing Scheme is sustained and developed as part of ensuring a good standard of housing within in the private rented sector.	21/02/24: response provided and forwarded to members	Complete
	R	To recommend that further consideration is given to how the Council can work as effectively as possible with partners across the wider region to ensure the delivery of Nottingham's challenging long-term housing targets.	21/02/24: response provided and forwarded to members	Complete
22 January 2024 Item 4/26	A	To request that further information is provided on the volume of properties in the Council's currently agreed pipeline for disposal, and what the high-risk disposals are.	05/03/24: response provided and forwarded to members	Complete
	R	To recommend that consideration is given to how the current staffing structure supporting the Asset Rationalisation Programme could be developed further to: a) ensure strong recruitment and retention for the sustainable delivery of the Programme; b) develop interim and graduate posts into full-time roles wherever possible and appropriate; and c) attract students from local universities into appropriate graduate roles.	05/03/24: response provided and forwarded to members	Complete

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	R	To recommend that the drafting process for the Strategic Asset Plan gives due consideration to how the Council could sustainably maintain and develop community assets going forward, where viable.	05/03/24: response provided and forwarded to members	Complete
	R	To recommend that consideration is given to how communities and ward councillors can be engaged with fully and effectively during the disposal process for a local community asset, to ensure that there is opportunity for a community solution to be found for the local asset to be continued.	05/03/24: response provided and forwarded to members	Complete
22 January 2024 Item 5/27	R	To recommend that full account is taken of the associated Equality Impact Assessments (as updated where appropriate following the results to the public consultation) in the development of the final proposals for service delivery savings within the Growth and City Development Directorate.	Awaiting response	In progress
	R	To recommend that full consideration is given to how the free use of accessible toilet facilities can be provided for the most vulnerable people in the city, such as rough sleepers and people with limited mobility.	Awaiting response	In progress
	R	To recommend that full consideration is given to how information on public transport times can be made easily accessible to everyone travelling in the city, particularly when there is service disruption.	Awaiting response	In progress

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	R	To recommend that everything possible is done to mitigate against increasing future demand for statutory services in relation to homelessness and rough sleeping, within the current context of growing service demand both locally and nationally.	Awaiting response	In progress
	R	To recommend that everything possible is done to maintain capacity within the Directorate to apply successfully for relevant grant funding for the support of service delivery.	Awaiting response	In progress
19 February 2024 Item 4/32	A	To request that an overview of the general structure of the East Midlands Combined County Authority (CCA) is provided to the Committee, including how the Council will be represented in decision-making at the CCA level.	Added to 2024/25 work programme	To be scheduled
	R	To recommend that the Council continues to work to identify the future workforce skills needs in the city and develop a vision for how investment in skills at all ages could ultimately be supported through the CCA.	Awaiting response	In progress
	R	To recommend that all possible communications and engagement is carried out, working in collaboration with the relevant partners and stakeholders, to inform Nottingham people why the establishment of the CCA is important and encourage them to vote in the upcoming first Mayoral election in May.	Awaiting response	In progress

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19 February 2024 Item 5/33	R	To recommend that the statistics in relation to the themes and resolution of Council tenant complaints is fed into the proposed Tenant and Leaseholder Involvement Structure at the appropriate point, to help identify and address wider issues in a collaborative way to improve the experience of all tenants.	04/03/24: response provided and forwarded to members	Complete
	R	To recommend that particular consideration is given to how younger and working tenants can be supported in participating effectively in the proposed Involvement Structure, and how the types, styles and timings of participation options can be made engaging and accessible to them.	04/03/24: response provided and forwarded to members	Complete
	R	To recommend that it is ensured that tenants can engage with Housing Patch Managers easily and accessibly, and that the Patch Managers are trained and supported in delivering the proposed Involvement Structure effectively at the local level.	04/03/24: response provided and forwarded to members	Complete
15 April 2024 Item 4/39	A	To request that information is provided on the general detail of the mix of housing types and tenures that need to be delivered within the city as part of the Greater Nottingham Strategic Plan (GNSP), when available.	Awaiting response	In progress
	R	To recommend that contingency planning is carried out (with engagement with District and Borough Council partners) on how the Government's housing	Awaiting response	In progress

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		target for Nottingham might be met if the shortfall proposed currently within the GNSP is not approved by the independent Planning Inspector.		
	R	To recommend that effective business cases for the strategic developments identified within the GNSP are in place so that the needed, upfront funding to commence these projects can be sought from the East Midlands Combined County Authority as soon as possible.	Awaiting response	In progress
15 April 2024 Item 5/40	A	To request that the Committee is informed when the Council is notified of its first inspection by the Regulator of Social Housing (RSH).	No response required until an inspection is announced	Pending
	A	To request that information is provided on the outcomes of the 100% stock condition survey of the Council's social housing, once it is completed, and the current and future investment requirements that the results suggest.	Awaiting response	In progress
	R	To recommend that work is carried out as rapidly as possible to ensure that the Council's first inspection assessment rating from the RSH is not adversely affected by 'technical' failures arising as a result of the recent transition of responsibility for social housing from Nottingham City Homes to the Council.	22/04/24: response provided and forwarded to members	Complete
	R	To recommend that investment is made in the development of an enhanced IT system to enable	22/04/24: response provided and forwarded to members	Complete

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		the integrated management of issues raised by Council tenants and the efficient planning of work at their homes.		